



The LONACH HALL

Waived Hall Hire for Community & Charity Use

Terms and Conditions

These Terms and Conditions outline the eligibility, responsibilities, and obligations for community groups and registered charities using the venue under a waived (free) hall hire arrangement for demonstrable community benefit.

As part of our charitable work, the LHCA committee is committed to supporting local community groups and registered charities by offering free use of the hall for one community/charitable event per month.

This offer applies to one room for up to 4 hours, with kitchen use not included.

1. Eligibility

1.1. To be eligible for the Waived Hall Hire, the proposed event must be open to the local community and/or provide a measurable benefit to community members.

1.2. Waived hall hire is available only to:

- Registered charities; or
- Not-for-profit community groups providing demonstrable community benefit.

1.3. Applicants must provide proof of charitable or community status (charity registration number or constitution).

1.4. Application Deadline:

A completed Waived Hire Application Form must be submitted no later than the last day of the month, giving two (2) clear months before the proposed event date.

For example, for an event in January, the application must be submitted by 31st October.

1.5. The LHCA committee reserves the right to approve or decline applications at its discretion.

1.6. The LHCA committee will review all eligible applications and only one waived hire event will be selected and approved for each calendar month. The committee's decision is final.

2. Booking Conditions

2.1. Waived hire applies to the hall hire fee only, for up to 4 hours in only one hall room, either Main Hall, Upper Hall or Committee Room.

2.2. Any extension of a waived hire booking, including but not limited to additional time, rooms, or use of the kitchen, will be subject to standard hire charges as outlined in the General Terms and Conditions.

2.3. Bookings are subject to availability and may need be rescheduled to accommodate full-fee-paying events with adequate notice.

2.4. Seasonal Restriction: During the summer months (June, July, and August), waived hire excludes Fridays, Saturdays and Sundays.

2.5. Each organisation may be approved for a maximum of one waived booking within any six-month period.

2.6. Once an application is approved, the Waived Hire Application Form will serve as the

3. Use of the Venue

- 3.1. The hall must be used for the approved purpose only.
- 3.2. Events must comply with all local laws, noise regulations, and venue policies.
- 3.3. No alcohol may be served without prior written approval and the necessary permits.
- 3.4. The hirer is responsible for ensuring:
 - The hall is left clean and tidy
 - All rubbish is removed or placed in designated bins
 - Any furniture or equipment is returned to its allocated position

4. Liability and Insurance

- 4.1. The hirer must hold appropriate public liability insurance (minimum coverage of £5 million, unless otherwise agreed).
- 4.2. The venue accepts no responsibility for loss, damage, or injury to any person or property arising from the event.
- 4.3. Any damage caused to the venue or its equipment will be the responsibility of the hirer, and repair costs will be charged accordingly.

5. Promotion and Acknowledgment

- 5.1. The Lonach hall requests acknowledgment of its support in all event promotions.
- 5.2. The hirer must not use the Lonach Hall's logo in promotional materials without written consent.

6. Cancellation and Termination

- 6.1. The hirer must provide at least 14 days' notice for cancellations.
 - 6.2. The LHCA committee reserves the right to cancel the booking if:
 - The hirer breaches these terms
 - The event poses a safety or reputational risk
 - The Lonach Hall becomes unavailable due to unforeseen circumstances
- In such cases, no compensation will be payable.

7. Acceptance of Terms

By signing the Waiver Application form, the hirer acknowledges that they have read, understood, and agree to comply with these specific Terms and Conditions, as well as the General Terms and Conditions.

8. Amendments and Updates

These Waived Hire Terms and Conditions, Version 1, November 2025, are complementary to The Lonach Hall's General Terms and Conditions. LHCA reserves the right to amend or update these Terms and Conditions at any time. The most current version will be made available to Hirers upon request and published as applicable.

Signed for and on behalf of the Hirer:

Name: _____

Organization: _____

Signature: _____

Date: _____

Approved by LHCA Representative:

Name: _____

Signature: _____

Date: _____